

Appendix A:

Ministerial Expectations

The Portfolio Minister regularly issues a Statement of Expectations (SOE) as a notice of strategic direction to the Airservices Board according to section 17 of the *Air Services Act 1995*. In addition to the SOE, the Minister can issue directions which inform the performance of our functions. These, together with the Board's Statement of Intent, are provided within this section.

Ministerial Directions

Four ministerial directions remain current:

| Year | Date of issue | Subject |
|------|---------------|--|
| 1996 | 29 May | Handling of aircraft noise complaints at Sydney and other federal airports |
| 1997 | 30 July | Progressive implementation of Sydney Long Term Operating Plan |
| 1999 | 3 May | Responsibilities in relation to the environmental effects of aircraft |
| 2004 | 31 August | Provision of approach radar services at specific airports |

Our Statement of Intent 2021–2023

| Statement of Expectations | Statement of Intent |
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| <p>Overview</p> <p>This instrument is the <i>Statement of Expectations for Airservices Australia for the period 1 July 2021 to 30 June 2023</i>. This Statement of Expectations (SOE) applies in respect of the period commencing 1 July 2021 and ending 30 June 2023 and replaces the previous SOE issued on 4 July 2019. This SOE serves as a notice to Airservices Australia (Airservices) under section 17 of the <i>Air Services Act 1995</i> (the Act) and formalises my expectations concerning the operations and performance of Airservices.</p> <p>Airservices should perform its functions in accordance with the Act, the <i>Public Governance, Performance and Accountability Act 2013</i> (PGPA Act) as well as other relevant legislation. I reiterate the Government's expectations that Airservices resources be used in an efficient, effective, economical and ethical way, following best practice principles and guidelines.</p> | <p>The Airservices Board's Statement of Intent responds to each element of the Statement of Expectations and states Airservices commitment to meeting the Minister's expectations.</p> <p>Airservices connects people with their world safely by providing safe, secure, efficient and environmentally responsible services that are valued by the aviation industry and community on behalf of our owner, the Australian Government. When performing our functions, we adhere to all relevant legislation including, the <i>Air Services Act 1995</i> and the PGPA Act. The Board and the Chief Executive Officer make decisions consistent with their legislated responsibilities and the responsibilities resulting from our industry funding arrangements, relating to the objectives, strategies and policies to be followed by Airservices to ensure that we perform our functions in a proper, efficient and effective manner. In accordance with the Act, the safety of air navigation is Airservices most important consideration.</p> |

Statement of Expectations

Statement of Intent

Governance

I expect that the Board and the Chief Executive Officer (CEO) will continue to work to enable Airservices to operate as a world-best-practice Air Traffic Control (ATC) and Aviation Rescue and Fire Fighting service (ARFFS) provider.

I expect the Board to ensure Airservices has the necessary resources and capabilities in place to effectively manage Airservices strategic direction, risks and corporate planning in accordance with section 21 of the Act.

I expect the CEO to be responsible for managing the operations of Airservices, its organisational capacity and the exercise of its functions in accordance with section 35 of the Act.

I expect the Board to keep the Secretary of the Department of Infrastructure, Transport, Regional Development, Communications and the Arts (Department) and myself fully informed of Airservices actions in relation to the requirements stated in this SOE, and promptly advise of any events or issues that may materially impact on the operations of Airservices, including through quarterly progress reports from the Board against the Corporate Plan and this SOE.

Airservices will continue to implement its transformation agenda to ensure we deliver world-best practice Air Traffic Management (ATM) and Aviation Rescue and Fire Fighting (ARFF) services.

Airservices will ensure that its annual Corporate Plan positions the organisation to continue to provide safe, secure, efficient and environmentally responsible services that are valued by the aviation industry and community. Airservices will monitor, focus and report on the effective delivery of Corporate Plan initiatives to ensure that we deliver the benefits to our customers.

The Board and the Chief Executive Officer will ensure the Department and Minister are fully informed of all actions relating to these expectations through regular reporting including quarterly progress reports and annual reporting.

Airservices will ensure that we provide a service that meets our customers' needs and is consistent with Australia's international obligations. We actively participate in international forums including ICAO and work closely with the Department and Civil Aviation Authority (CASA) to ensure that Australia continues to influence the future of aviation in line with government policies.

Key Initiatives

I expect Airservices, in conducting its responsibilities as the air navigation and aviation rescue and fire fighting services provider, will focus on the following key initiatives:

(a) progress the timely, on-budget and effective implementation of the OneSKY Australia Program and the Civil Military Air Traffic Management System (CMATS), and advise me on the progress and achievement of programme milestones.

The OneSKY Program remains the cornerstone of our commitment to deliver world-class air traffic management services into the future. Airservices will continue to work closely with the Department of Defence (Defence) to deliver a harmonised civil military air traffic management system for Australia. Airservices, in consultation with the Department and Defence, will provide comprehensive reporting on the progress of OneSKY to the Aviation Policy Group, quarterly reports to the Minister and other government reporting processes which will include early identification of risks to delivery and achievement of programme milestones.

(b) work closely with the Department and the Civil Aviation Safety Authority (CASA) to ensure the integration of Remotely Piloted Aircraft Systems (RPAS) into Australian airspace. This includes supporting the development and progression of initiatives outlined in the National Emerging Aviation Technologies (NEAT) Policy Statement, including supporting trials that further the Government's policy objectives.

Airservices will continue to work with the Department and CASA to ensure the safe integration of RPAS into Australian airspace. We will continue to support the development and progression of initiatives outlined in the NEAT Policy Statement, including supporting trials that further the Government's policy objectives.

(c) develop and implement a flight information management system (FIMS) consistent with the Government's policy objectives, Government decisions on Unmanned Aircraft System Traffic Management (UTM) architecture and the approach outlined in the NEAT Policy Statement.

Airservices will continue the development and implementation of a FIMS to ensure the safe integration of RPAS in Australian airspace. The ongoing engagement with government agencies and key stakeholders through existing forums will ensure the FIMS will deliver a capability for Australia that is consistent with the Government's policy objectives and decisions on UTM architecture and the approach outlined in the NEAT Policy Statement.

| Statement of Expectations | Statement of Intent |
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| <p>Key Initiatives</p> | |
| <p>(d) work with the Department and CASA on modernising airspace management, consistent with the Australian Airspace Policy Statement, including:</p> <ul style="list-style-type: none"> • shaping Australia's future airspace protection policy and regulatory framework; • regularly reviewing instrument flight procedures to ensure they are current, and reflect changing aircraft navigational capabilities; • enhancing the safety and efficiency of Australian controlled airspace including at major regional airports; and • continuing to apply adequate resources to manage airspace planning and design including for Western Sydney Airport. | <p>We will work cooperatively with the Department and CASA and provide timely information to assist with the shaping of Australia's airspace protection policy and regulatory framework.</p> <p>We will regularly review our instrument flight procedures and continue the transition to Performance Based Navigation (PBN) as the primary means of navigation in line with the global aviation industry and in consultation with government agencies, the community and other stakeholder.</p> <p>The objective of our Airspace Modernisation Program is to enhance the safety and efficiency of Australian airspace, including at major regional airports and to increase access to airspace for the aviation industry, through national standardisation and leveraging increased surveillance to enhance service provision.</p> <p>Airservices Aerodrome Program will deliver essential infrastructure and services to support aviation industry expansion, including airspace planning and design at Western Sydney Airport.</p> |
| <p>(e) assist in implementing the Government's environmental initiatives including:</p> <ul style="list-style-type: none"> • minimising the impact of aircraft operations on communities where practicable; • supporting the ongoing role of the independent Aircraft Noise Ombudsman (ANO) and implementation of agreed recommendations made by the ANO; • appropriate resourcing of the Airservices Noise Complaints and Information Service to continue to improve the flow and quality of information to noise affected communities; • ongoing commitment to the Sydney Airport Long Term Operating Plan as required by the Ministerial direction dated 30 July 1997 (F2009B00158); • providing and reporting against an annual environment work program which outlines Airservices ongoing and new initiatives in managing, monitoring and alleviating, where safe and practicable, environmental effects of aircraft operations; and • working with the Department and industry on issues related to environmental contamination, including taking action on per-and Poly-fluoroalkyl substances (PFAS) in line with Government expectations on this issue. | <p>In designing airspace and flight paths, Airservices seeks to minimise the impact of aircraft noise on communities as far as practicable. We engage with communities when we make changes that will impact them. Airservices will continue to support the role of the Aircraft Noise Ombudsman (ANO) and implement all agreed recommendations. Airservices Noise Complaints and Information Service will continue to be resourced to provide quality information and manage noise complaints to a high standard. The 1997 Ministerial Direction relating to the Sydney Long Term Operating Plan will continue to guide the operation of Sydney Airport. Airservices initiatives to manage and monitor the environmental effects of aircraft operations are outlined in an annual environmental work plan, with quarterly progress reports provided to the Minister. Airservices will continue to implement a risk-based national PFAS management program, including site investigations, containment and monitoring as appropriate. Airservices will work closely with Government agencies and industry on issues related to PFAS in line with Government expectations, including participating in the Commonwealth inter-departmental committee.</p> |
| <p>(f) continue to work with the Department and CASA on implementing the Government's approach to ARFFS.</p> | <p>Airservices will continue to work with the Department and CASA to implement the Government's ARFFS policy. We support the planned shift from the current prescriptive regulatory framework to a more outcomes-based approach. Airservices ARFFS Modernisation Program will ensure ARFFS is 'fit for the future' and positioned to leverage new technology to enhance service delivery, with a programme of work focused around our people, facilities, vehicles, equipment and training.</p> |
| <p>(g) commence an independent review of Airservices implementation and governance relating to the recommendations of the Broderick Review, by June 2022.</p> | <p>Airservices will commence an independent review by June 2022.</p> |
| <p>(h) ensure that necessary steps are taken in minimising the financial impacts of COVID-19 in accordance with the 'One Airservices' Business Plan.</p> | <p>'One Airservices' Plan initiatives have been incorporated into the Corporate Plan. Airservices will continue to manage its costs and reposition itself to minimise the financial impacts of COVID-19 while ensuring we are ready to support the aviation industry's ongoing recovery.</p> |

Statement of Expectations

Statement of Intent

Stakeholder Engagement

I expect Airservices will continue to:
 (a) undertake effective and productive engagement with the community and industry, based on mutual understanding and respect.

Airservices engages with industry on its service delivery, strategic planning, pricing and other key initiatives via direct engagement with customers and key industry bodies. We continue to engage with other key industry stakeholders through participation in established industry forums.
 Airservices recognise that aviation operations, and updates or changes to these operations, can impact communities in various ways. With that in mind, our aim is to design any changes to minimise these impacts. Where the community will be impacted we will engage with the community and respond to their concerns appropriately.

(b) communicate clearly and regularly with the Department and CASA, industry and the community on the development and implementation of significant changes to air navigation and ARFFS.

Airservices has established mechanisms to regularly share information with CASA in relation to the performance of its regulatory function and key government priorities, including Australia's UTM ecosystem.

(c) proactively provide information, assistance and advice to Government agencies for policy formulation, implementation activities and regulation purposes.

Airservices will proactively keep the Department and Minister informed through regular meetings and ongoing reporting including quarterly progress reports and annual reporting. We will ensure timely assistance and advice is provided to requests made by government agencies.

(d) contribute in the coordinated approach to airport planning, including appropriate participation in planning coordination forums, community aviation consultation groups, and the National Airports Safeguarding Advisory Group.

Airservices is committed to ongoing participation in the National Aviation Safeguarding Advisory Group and engaging via airport-led planning coordination and consultation forums and technical noise working groups.

(e) work closely with the Department and other Government agencies, including the Australian Transport Safety Bureau, CASA and the Department of Defence to deliver integrated and comprehensive advice to the Government, the aviation industry and the community.

We will work closely with the Department and other agencies to deliver integrated and comprehensive advice to the Government and other stakeholders on emerging issues affecting aviation regulation and policy, including airspace management and protection, airport planning, UAS and UTM and ARFF.

